

HOW TO HOOK A LAPTOP COMPUTER IN THE SAC

1. On the touch panel press (START) button.
2. Hook up your laptop to the VGA cable on the podium and turn it on.
3. On the touch panel press the (PC) button.
4. On the touch panel the (LECTURN – LAPTOP) and then press the (PROJECTOR) button.
5. On the touch panel press the (LIGHTS & SCREEN) button.
6. On the touch panel press the (DOWN) button to lower the screen.
7. If your laptop does not show up on the screen you need to hit the (Fn & F3 thru F8) depending what brand of laptop you own to send the image to the projector.
8. When you are finished on the touch panel press the (QUIT) button, then press the (YES) button.